**CHIEF SERGEANT-AT-ARMS SCRIPT – Evaluation Contest**

[Call the meeting to Order by banging the gavel.]

Greetings fellow Toastmasters and Distinguished Guests.

Welcome to \*[Club Name] \* \*[Area]\*/ \*[Division\*] Evaluation Contest.

I am Chief Sergeant-at-Arms, TM \_\_\_\_\_\_\_\_ and I warmly welcome you all to this contest.

I would like to begin by stating the Club Mission / District Mission of Toastmasters International. [Speak District mission in case of Area, Division and District contest.]

[Club Mission]

***“We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth.”***

[District Mission]

***“We build new clubs and support all clubs in achieving excellence.”***

Some rules to be respected during the contest:

1. Flash photography is not permitted during the contest. Only the authorised officials are allowed to do so.
2. Please turn off all noise-making devices or put them to silent mode.
3. The audience is requested to refrain from any crosstalk, that may distract the proceeding of the contest or disrupt the flow of the contest.
4. Once the Contest Chair starts the contest, the contest room will be locked. Members will only be allowed to move in or out of the room during one minute of silence. If you wish to exit the room, you may again do so only during the one-minute silence.
5. You will be given a break to use the washroom *[mention where it is located]* and to drink water *[mention where it is located]*, kindly move around only when the break is announced.
6. Kindly express appreciation for the contestants following their speeches through applause. Refrain from engaging in verbal communication during the applause or when the contestants return to their seats.

I wish you all a fantastic contest.

Please help me welcome TM \_\_\_\_\_\_\_\_, Contest Chair of Evaluation Contest. *[Please take the profile of the Contest Chair and welcome him/her in 1-2 lines]*

*[AFTER THE CONTEST OVER, THE CONTEST CHAIR WILL HAND IT OVER TO SAA]*

Thank you contest chair TM \_\_\_\_\_\_\_\_. It has been a fantastic Contest and I hope you all enjoyed the contest as much as I did.

I congratulate all the winners - All the very best for the Contests ahead! We are also extremely grateful to all Contest Officials and Toastmasters present today. Thank you.

I now bring the Evaluation Contest to a close.

[ Bang the gavel]

Now I declare a break of 10 minutes. It's 00:00 now and we will again meet at 00:10.

[*The Humorous Speech contestants are eagerly waiting to race to become champions in the Humorous Speech Contest.*

*In case HSC has already been conducted, ignore the previous paragraph. In case HSC is to be conducted, follow the script of HSC CSAA]*

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